

# Retail Industry Fundamentals: Get Started

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This self-paced, online course features real-life retail scenarios. It takes just five to seven hours to complete on a computer or tablet. It's web-based and no special software is required.

# About RISE UP

**The NRF Foundation's RISE Up training and credentialing program provides foundational employability skills to help people land jobs and get promoted in retail stores and beyond. The curriculum and exams were developed in collaboration with retailers and are recognized across the industry.**

The NRF Foundation is proud to partner with more than 800 training partners nationwide, helping more than 400,000 people earn RISE Up credentials.

People who earn the Retail Industry Fundamentals certificate will develop basic customer service skills and math skills to conduct sales transactions. They'll also develop an understanding of the retail industry, its impact on the economy and the diverse jobs available. Best practices for interviewing and exploring career paths are also covered, so this course is perfect for someone looking for a first job and/or developing workplace readiness skills.

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If you are an organization looking to do this for your students, clients or employees and may need reporting capabilities, email [\*\*RISEUp@nrf.com\*\*](mailto:RISEUp@nrf.com).

# Enroll

**1** Fill out the **RISE UP Learner Enrollment Form** online

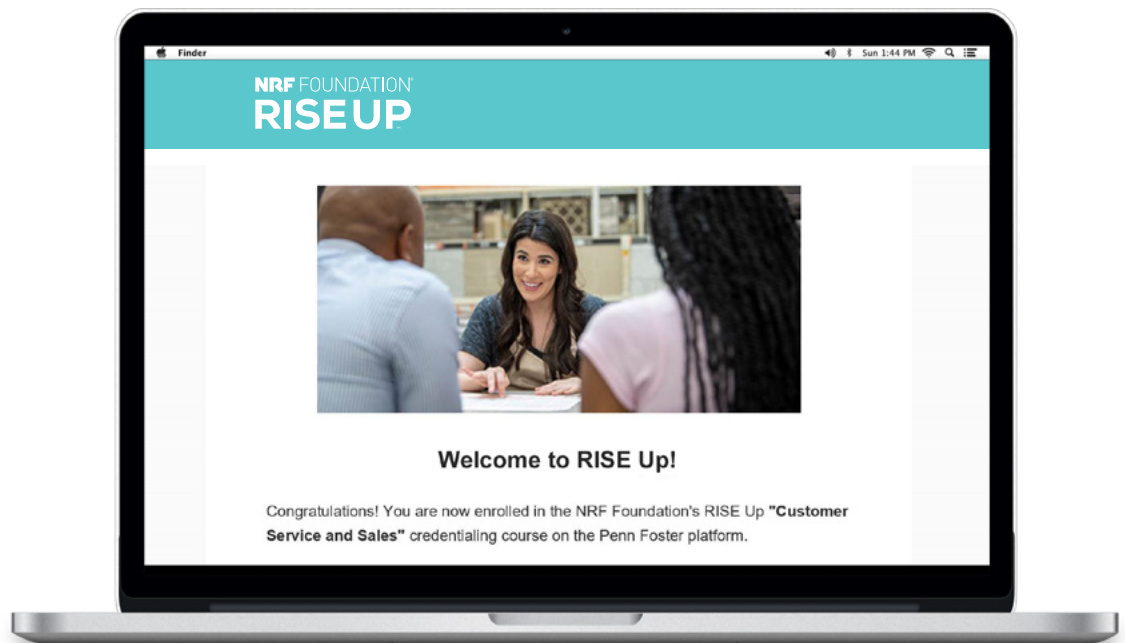
**2** For the first question (Which organization are you affiliated with?), select **Free from NRF Foundation**

**3** It will take about one business day to process your enrollment. You'll get an email from **Learn@BeMore.PennFoster.com**, and then you'll create your account to access the RISE Up Retail Industry Fundamentals online course. Check your spam folder if you don't see it in your inbox

# Account Registration

Here's how to register your account to  
access RISE Up courses and exams:

- 1 Open up the email from Penn Foster (RISE Up's online learning platform) to see your unique Student ID



2

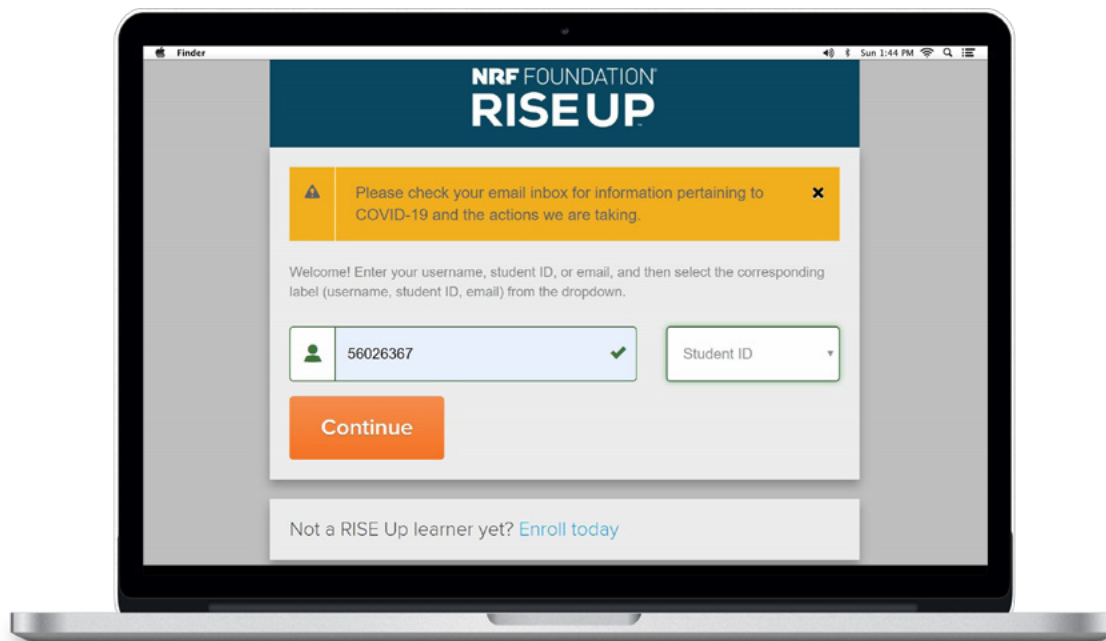
Click the link to  
create your account  
and get started

Here is your login information:  
Student ID: **551879**

Let's get started

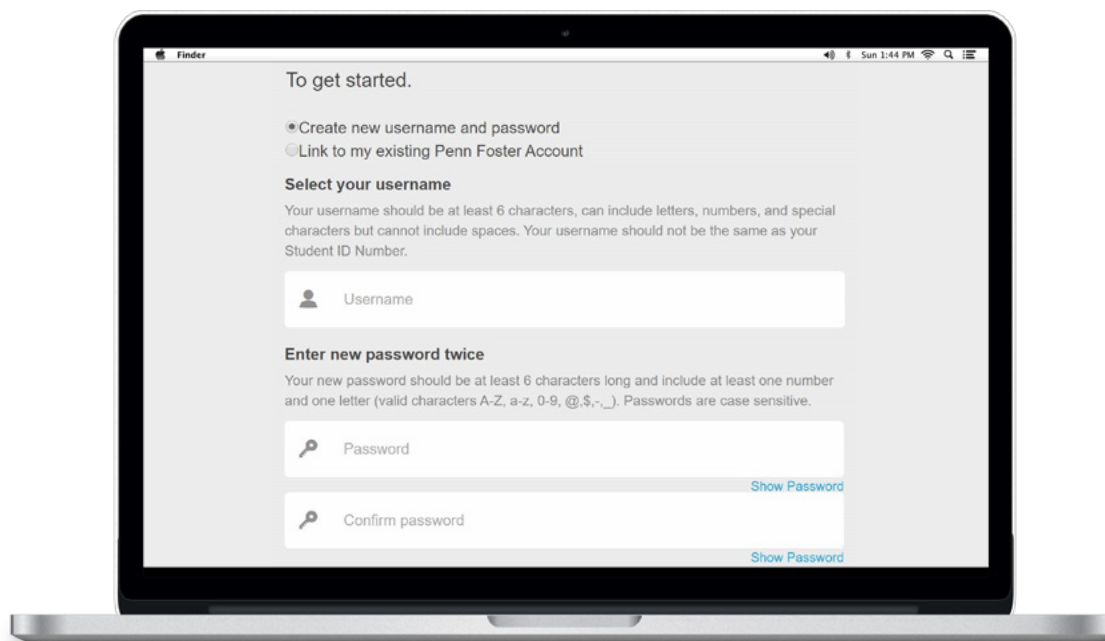
3

Select Student ID from the dropdown menu and enter your Student ID number



4

On the next screen, create a username and password. Use your email address as your username so it's easy to remember



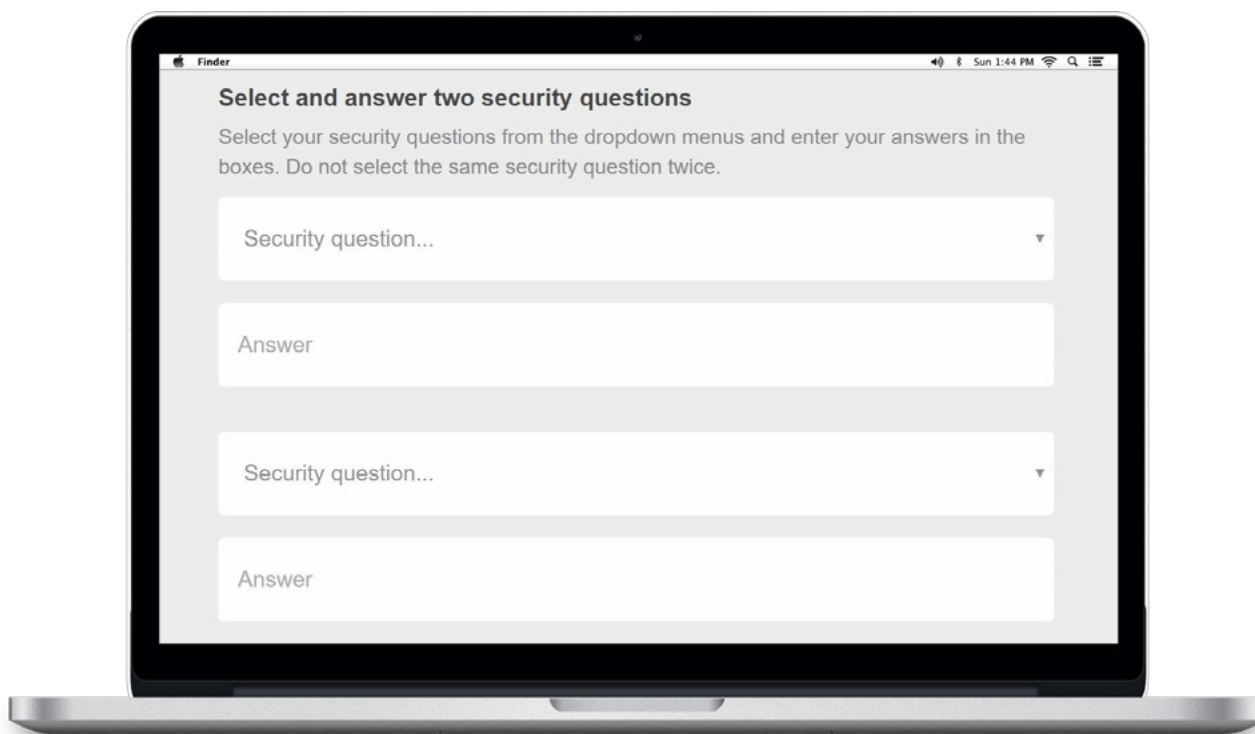
5

Enter your ZIP code  
(make sure it's the  
same one you used  
when you enrolled)

**Enter your ZIP or Postal Code**

6

Select and answer two security questions



**Select and answer two security questions**

Select your security questions from the dropdown menus and enter your answers in the boxes. Do not select the same security question twice.

Security question... ▼

Answer

Security question... ▼

Answer

7

Once you've answered  
everything, click on  
Create Account

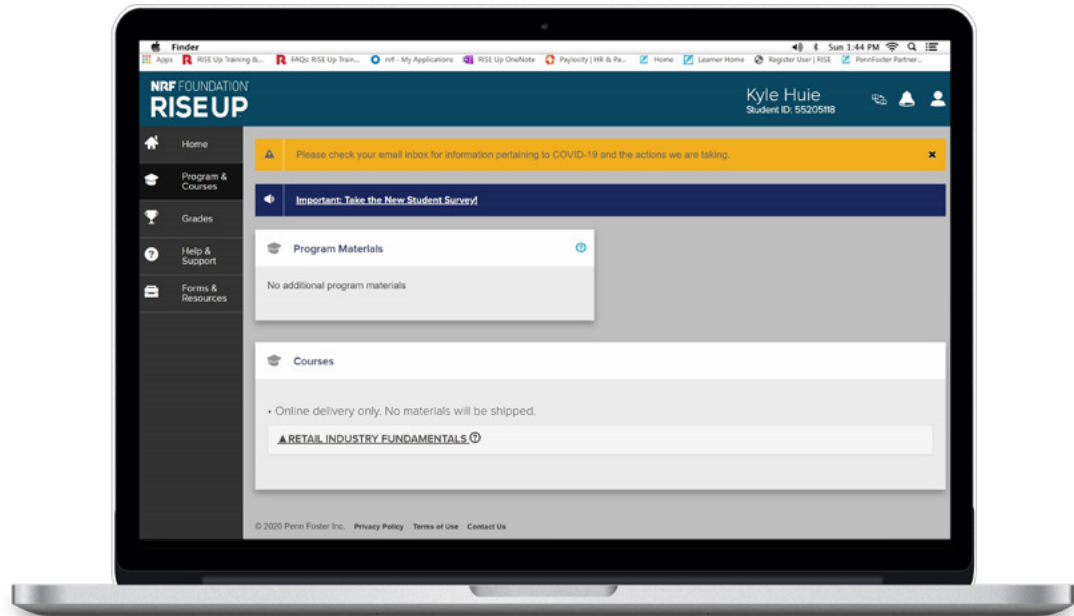
Create Account

CANCEL

8

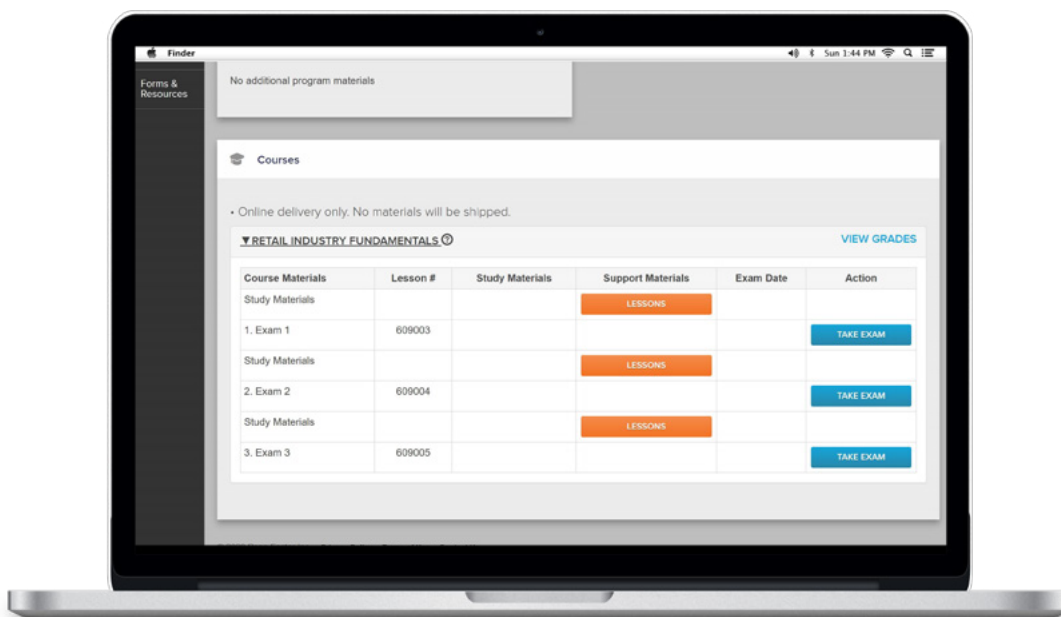
You'll be taken to your account page. Check the right corner to make sure your name and Student ID are correct

If your information is incorrect please contact RISE Up Support at 800-986-6482 or [support@nrfriseup.com](mailto:support@nrfriseup.com)



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You're now ready to start RISE Up Retail Industry Fundamentals. The course has three sections of lessons for you to complete. After you finish each lesson, you'll take the exam that goes with each section





# Retail Industry Fundamentals

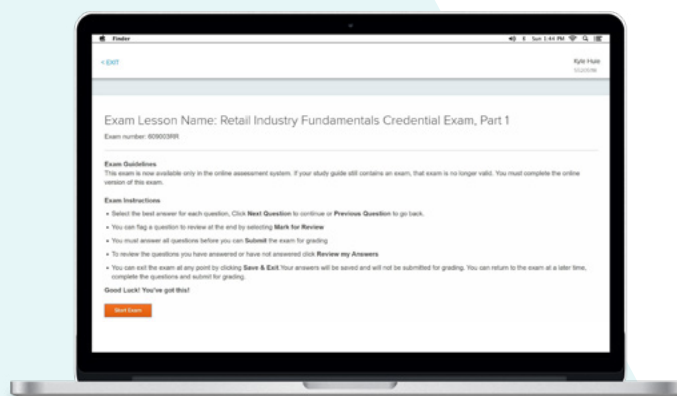
## Online Course

Complete at your own pace to learn the fundamentals of retail



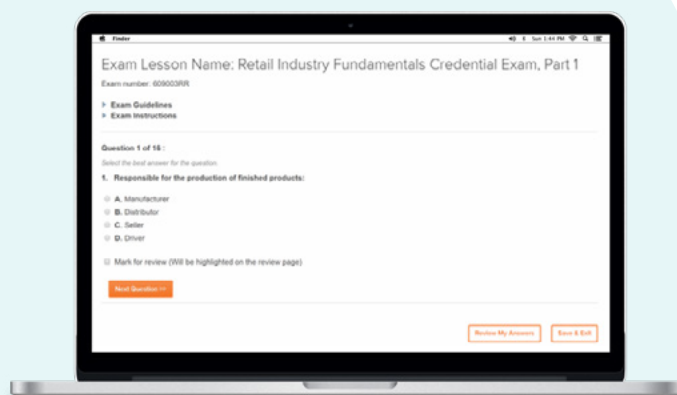
## Exam Start Screen

Take the exam after you finish each lesson



## Exam Question

Show what you know about retail



Once you complete all three lessons and pass all three exams, you have earned your RISE Up Retail Industry Fundamentals credential. List this on your resume and tell potential employers that you've completed this training and have the skills needed for a retail job.